



**St. Joseph County Department of Health**  
*"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County."*

**ST. JOSEPH COUNTY**  
 DEPARTMENT OF HEALTH  
 Prevent. Promote. Protect.

**Property Transfer Application**

**Accurate and Complete Address of Property Transferred:**

Street Address: 22761 ARDMORE TR City: SOUTH BEND Zip Code: 46628

Date of last deed transfer: \_\_\_\_\_

To determine if this property is within a Sole Source Aquifer (SSA), please go to the interactive map: [www.epa.gov/dwssa](http://www.epa.gov/dwssa) under SSA Locations click "Interactive Map of SSAs."

If you are unable to determine if this property is within a Sole Source Aquifer, please contact the Department of Health at (574)235-9722.

Is the property located within the Sole Source Aquifer? Yes  No

If the property is within a Sole Source Aquifer, has the property transferred or has there been a new septic installed within the last 15 years? Yes  No

If the property has not transferred within the last 15 years or if a new septic has not been installed within the last 15 years a septic inspection report is required for closing.

**Buyer's Contact Information: Required**

Name (Printed): \_\_\_\_\_  
 Mailing Address (if different): \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_

Type of Property Being Transferred: Residential  Commercial

**Inspection/Testing Information Provided with this Application-Check those that apply:**

Wastewater Disposal System

Septic Inspection Report: \*  Letter from City Utility Office or Bill:

Water Supply System

Water laboratory report:  Letter from City Utility Office or Bill:

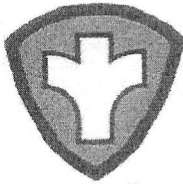
**Property Transfer Closing Date:**

Date transfer closed: \_\_\_\_\_

Jesse Davis \_\_\_\_\_ **EMERGENCY DRAIN SERVICE** \_\_\_\_\_  
 Signature of Preparer Company Represented Date

\*Septic inspections must be documented on the Department of Health (DOH) form. The inspections and test results for all residential and commercial property transfers must be submitted to the buyer at least three (3) days prior to closing and to the DOH along with this application within five (5) days after closing. Penalties for failing to comply with this Ordinance may be up to \$1,500 per violation per day. Please contact the DOH at (574)235-9722 with any questions or unusual situations. Once completed information is received, the DOH will issue a Statement of Compliance within a few working days if a pre-addressed and stamped envelope is provided. All information can also be emailed to the address below.

Please send the pre-addressed and stamped envelope to or send all documentation to [envirohd@sicindiana.com](mailto:envirohd@sicindiana.com):  
 Environmental Health Unit • 227 W. Jefferson Blvd. • 9<sup>th</sup> Floor • South Bend, IN 46601-1870 • Phone (574) 235-9722 • Fax (574) 235-9497



# St. Joseph County Department of Health

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**ST. JOSEPH COUNTY**  
DEPARTMENT OF HEALTH  
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## PROPERTY TRANSFER SEPTIC AND WELL INSPECTION REPORT

Address inspected: 22761 ARDMORE TR Date of inspection: 7-2-26

### WHAT DOES THIS INSPECTION REPORT MEAN?

This inspection is required prior to the sale of any property with an onsite septic system or water well that is located within the St. Joseph Aquifer System and the property has not transferred or had a new system installed within the last fifteen years. This inspection is based on visual observations of specific items that the Department of Health considers important to evaluate for the purchase of a property. However, this is not an all-inclusive inspection.

**Passing the inspection does not guarantee the systems will continue to function correctly in the future.**

There are many factors that can affect the operation of the system, such as the number of people using the system and how well it is/has been maintained. **If the buyer has concerns about the condition of the septic system, they may have a more thorough inspection performed.** All inspectors must be licensed by the Department of Health. The buyer must receive this report at least three days prior to closing.

### SEPTIC INSPECTION CONCLUSIONS (CHECK ALL THAT APPLY)

Public Health Threat aspects: The Department of Health **requires** action to be taken if any one of the Public Health Threat aspects fails. If an aspect fails, a permit for repair or replacement must be obtained by the Department of Health. If an aspect is unable to be observed, it shall be noted in the Cautionary Statements section below. The Department of Health may require further investigation to confirm the status of the stated aspect(s).

The septic system **passes** all Public Health Threat aspects. ✓  
The septic system **fails** at least one Public Health Threat aspect.       

Cautionary aspects: In addition to the Public Health Threat aspects, the Department of Health requires an evaluation of the current septic system. These "buyer beware" aspects provide additional insight to the status of the septic system and may give clues to the potential lifespan and health of the system. If an aspect is unable to be observed, it shall be noted in the Cautionary Statements section below. **If an item from this section is marked as Failed, it does not necessarily mean the system is in failure.**

The septic system **passes** all cautionary aspects. ✓  
The septic system **fails** at least one cautionary aspect.       

Cautionary statements/notes/etc.: If an aspect of the inspection could not be performed, state it here. Further evaluation recommendations, reasonings, and other notes are also to be placed here:

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### DRINKING WATER INSPECTION CONCLUSIONS (CHECK ONE)

These inspections and tests are not an evaluation of the water quality or how well the drinking water system works. Rather, this inspection is an indication of potential threats to the water well.

The water well appears to **pass** all aspects of the potential threat inspection. ✓  
The water well **fails** at least one aspect of the potential threat inspection.

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### SEPTIC INSPECTION RESULTS

#### Public Health Threats

- a. The tank has safety-secured, tight-fitting lid.  
Pass Fail
- b. The tank is concrete on all sides or is an approved plastic tank, is structurally sound, and holds effluent.  
Pass Fail
- c. There is no effluent on top of the tank, on the ground, or in a surface water body.  
Pass Fail
- d. The system does not discharge to a stream, tile, ditch, conveyance, or the surface to dispose of waste.  
Pass Fail

#### Cautionary Aspects

- e. The tank is less than 1/3 full of sludge, and scum levels are no more than 5 inches thick.  
Pass Fail
- f. The tank is sufficiently level to operate correctly.  
Pass Fail
- g. The invert of the outlet pipe in the tank is at or slightly above the effluent level.  
Pass Fail
- h. The baffles in the tank(s) are intact and functioning correctly.  
Pass Fail
- i. The tank does not show signs of excessive staining above the invert of the outlet pipe.  
Pass Fail
- j. The pump and alarm operate correctly (circle "N/A" if the system is not pump assisted).  
Pass Fail N/A
- k. The effluent filter is working correctly (circle "N/A" if no filter exists).  
Pass Fail N/A
- l. There is no apparent soil settling or saturation over the d-box which indicates collapse or damage.  
Pass Fail NO D BOX PROPERTY HAS DRYWELL
- m. Effluent flows freely into the tank when 35 gallons of water are placed into the tank from the structure.  
Pass Fail
- n. Effluent flows freely out of the tank with no runback when 35 gallons of water are placed into the tank.  
Pass Fail
- o. Excessive runback does not occur when the tank is pumped (circle N/A if it was not pumped).  
Pass Fail N/A
- p. Probing the absorption area shows normal liquid levels and biomat formation.  
Pass Fail

### DRINKING WATER INSPECTION RESULTS

- a. The wellhead (aboveground pipe) is not damaged and has a water-tight cap (circle N/A if there is no well or it is below ground).  
Pass Fail N/A
- b. The well is protected from surface water runoff (circle N/A if there is no well or it is below ground).  
Pass Fail N/A
- c. Distance between onsite well and the onsite septic tank (50' for residences, 100' for commercial properties, and 200' for public water supply wells): 50+ ft  
Pass Fail N/A
- d. Distance between onsite well and the onsite septic drywell or absorption area (50' for residences, 100' for commercial properties, and 200' for public water supply wells): 50+ ft  
Pass Fail N/A

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**SKETCH AND DRAWING**

The inspector shall attach a copy of the most recent, approved septic permit drawing obtained from the Department of Health if a drawing exists.

If the conditions observed in the field are different than the drawing obtained from the Department of Health or no current drawing exists, the inspector shall attach a neatly drawn sketch showing:

- a. the approximate distances from the nearest structures and property boundaries to the septic tank;
- b. the location of all tanks;
- c. absorption area;
- d. drywells (if applicable);
- e. potable water wells;
- f. additional pertinent information.

The inspector may provide a sketch *in addition to* the most recent approved septic permit drawing if they so choose.

**SIGNATURE OF THE INSPECTOR**

The undersigned hereby affirms that they themselves have performed the above inspection and have reported the facts as they are known to be. This inspection form has been filled out by the undersigned and was not done so by a third party (such as additional employee of the same business, partner, or outside professional). The undersigned has done their due diligence in preparing this inspection and did not opt out of inspecting aspects based on convenience.

Jesse Davis

Signature of Licensed Inspector

EMERGENCY DRAIN SERVICE

Company Represented

7-2-26

Date

**IMPORTANT NOTICE TO BUYERS ABOUT SEPTIC SYSTEMS**

The routine maintenance of the septic system is an important factor in preventing the contamination of your drinking water and the high cost of replacing your septic system. Please contact the Department of Health if you are not familiar with the operation of septic systems. A septic system can be destroyed in only a few months if it is used or maintained incorrectly. **Please, at least do the following:**

- Only put human waste and food down the drain. A septic system is not designed to treat any other type of waste.
- Never put medicines or chemicals down the drain as they may end up in your drinking water.
- Do not put fats, oils, or grease down the drain. They will destroy your system.
- Use your garbage disposal sparingly. Put as much food as you can in the trash.
- Fix leaky faucets and toilets quickly. They may overload and destroy your system.
- Do not wash many loads of clothes on the same day. This may also overload and destroy your system.
- Have your septic tank pumped at least every three years. Have it pumped more often if you have a large family or you use the garbage disposal extensively. This will help your system last longer.

Additional information on how to protect your septic system is available by contacting the Department of Health at 574-235-9721 or by emailing [envirohd@sjcindiana.com](mailto:envirohd@sjcindiana.com).

# EMERGENCY DRAIN SERVICE

PO Box 10205  
South Bend, IN 46880

Phone: (574) 299-9620, Fax: (574) 299-9649

## SEPTIC SYSTEM REPORT

SERVICE ADDRESS	INSPECTED BY	SERVICE DATE
22761 ARDMORE TR	JAY	7-2-26

RESULTS	YES	NO
The septic system appeared to be in working condition at the time of inspection.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The septic system appeared to be in working condition at the time of inspection, but does show some signs of stress.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The septic system appeared to show signs of failure at the time of inspection.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a well?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
*The septic system is at least the required 50' beyond the well. (*REQUIRED IF THERE IS A WELL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RECOMMENDATIONS	YES	NO
You may choose to request a boring to further verify system failure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
You should contact a licensed septic contractor to have the tank cleaned.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
You should contact a licensed septic contractor to discuss possible alternatives.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
You may wish to have a riser installed for easier access when cleaning.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SPECIAL NOTES AND COMMENTS
PROPERTY HAS A DRYWELL FOR DRAINAGE, DRYWELL ALMOST EMPTY.

DISCLAIMER
The purpose of this inspection is to evaluate the present condition of a private sewage system as observed by a qualified technician. This company provides no warranties or guarantees for the operation or failure of the system and/or its components for any given period of time due to the numerous factors involved that may affect the proper operation and because the report is based partially on preliminary information provided by agents and/or homeowners. This company is unable to supervise or monitor the use and maintenance of the system and, therefore, assumes no responsibility for treatment, service, maintenance or replacement and accepts no liabilities for the affect of the disposal system on any water conditions. Furthermore, if this company is required to locate tank access, we assume no responsibility for unintentional damage to sprinkler systems, underground utilities or landscaping.

7-2-26

DESIGNED BY EMERGENCY DRAIN  
SCALE 1" = 20'

SLG PROPERTIES  
22761 ARDMORE TR  
SOUTH BEND, IN. 46628

